



EQUIPMENT POLICY TROOP 281

As a member of Troop 281, each Scout has the responsibility to maintain the Troop's inventory of shared equipment. This Equipment Policy is designed to extend the life and maintain the safety of this gear well beyond the membership term of any single Scout.

Equipment Procedures

Proper care of Troop equipment is the responsibility of each Boy Scout in Troop 281. The Troop website contains documents on proper use and maintenance of tents and other equipment.

- Equipment is requisitioned from the Troop Quartermaster. This is typically done when a Patrol submits its requisition form prior to a Troop outing.
- At the time of departure for the outing, the Quartermaster hands out the requisitioned equipment to each Patrol.
- When the Troop returns from the event, the Quartermaster returns equipment to the Troop lockup and signs out all gear that needs to be cleaned and/or dried. Each Scout will usually have at least one item to take home for cleaning. The Scout signs his name by the item(s) that he is taking home to clean and the Quartermaster initials it.
- **ALL EQUIPMENT MUST BE RETURNED JUST BEFORE THE FOLLOWING TROOP MEETING.** This is usually the Tuesday after a weekend outing. All equipment must be clean, dry, and in good working order. If the gear passes inspection by the Quartermaster, he returns it to the Troop lockup and signs it in as returned. If the gear does not pass inspection, the Scout will be asked to take the item(s) home again to be cleaned. **Equipment that is not returned on the Tuesday after an outing is subject to a \$5 per week fine - payable when it is returned.** Should the equipment be damaged or missing, the Quartermaster will inform the Equipment Coordinator.
- The Equipment Coordinator will inspect all damaged equipment. Should equipment be lost or deemed irreparable due to abuse or neglect, the Scout(s) responsible will be invoiced to pay for its replacement.

Equipment Replacement

When equipment is damaged or lost, the Scout(s) involved must pay Troop 281 to have the item(s) replaced. Troop 281's Equipment Coordinator will handle brand selection, purchase, and inventory of the equipment. An invoice will be given to the Scout(s) involved, and is due within two weeks. If not paid, the monies will be deducted from the Scout's account. If there is no money in the Scout account, the parents become responsible. Once the gear is purchased, a copy of the invoice or receipt will be provided. Every effort will be made to buy the replacement item(s) at the most reasonable price available, including any discounts offered to the BSA.

Print Scout's Name

Scout's Signature

Parent's Signature

Date